

Bonneville Academy
Open Public Board Meeting
May 11, 2017
7:00pm
Stansbury Park Clubhouse
Meeting Minutes

Call to Order 7:05 Board Members present: Brenda Spearman, Clint Thomsen, Paul McHardy and Bryan Cowley. Cory Johnson Excused

Pledge of Allegiance

Review and Adopt Minutes - April 13, 2017: Motion to approve the April 13 meeting minutes by Clint Thomsen, seconded by Paul McHardy, passed unanimously by the board.

No Public Comment

Board Chair Report: Nothing to report

Interviews of Candidates for a new board member: Kristin Wilson and Scott Klein.

Director Report: budget-with hiring complete we are under budget by \$66,128.

Teams have all been introduced and getting to know each other and plan and organized.

Several teachers have been scheduled for conferences throughout the summer. We are also planning a BBQ's this June and one in July for the staff.

E-Rate process is finished and H-Wire has been selected. Board will discuss the approval of H-wire.

Scheduling is done and class selection for middle school will begin next week. Board asked that the list of electives be sent to them prior to sending to the students.

Last week Laurel became certified to be the Records Officer.

80% of students as of yesterday have submitted the registration packets. Tonight Laurel is at the clubhouse collecting more. Deadline for those accepted in March has been set for May 20th.

We are still working on getting the STEM and the playground grant.

Curriculum purchase orders need to be signed.

The Math curriculum previously approved by the board, Amanda had mentioned it came with manipulatives. But it does not. It is an additional purchase of \$67,000. The budget will have to be looked at to see if the additional amount will be needed, it will have to be approved by the board next month.

Furniture decisions should be made in the next week or two.

STEM teacher asked if she could have a glass display case could be built into her classroom to display some STEM items. Brenda-If it is built in to the room, we will have to discuss that with the developer to see if that would be something that could be built in and if we have budget for something like that. If it is something we are adding after we are in the building it will have to be approved through the board. That may be something we would not want to do the first year.

Marie has met with some of the PTO President nominee's and has another meeting next week.

She has met with some of the Students at the informational meetings. And is still planning on replying to their letters this month.

Discussion Items

1. Open board positions - Interview Candidates-Done prior to Directors report.
2. Committee reports and possible action on committee recommendations
 - a. Marketing/Enrollment - Brenda Spearman: Information meeting was last Tuesday in Grantsville. It was well attended. Next one is Thursday, May 18th in Tooele. Enrollment numbers right now is 666. 140 on the waiting list with 8-10 kids each week applying. A decision will need to be made if we over enroll in other grades to offset the low numbers in 3rd and 8th grade. Marie suggested that if we over enroll then we do that in 6th grade. It will have the lowest impact on the school since the Middle School teachers

- have already been hired. Brenda's concern is that we keep the numbers under so next year we can enroll the full Kindergarten class.
- b. Finance/FY18 Budget - Budget needs to be finalized next month. Where it sits right now we should have just under \$1,000,000 to roll over to next year. Since we do not know yet if we will get the USDA loan it will be nice to have a good reserve to handle that increase.
- c. Governance - Bryan Cowley: Nothing needed to be discussed.
- d. Technology - Clint Thomsen: Nothing needed to be discussed.
- e. PTO - Nothing to discuss until position is filled.
- 3. Registration update-Already discussed in directors report.
- 4. Utah Charter School Conference: Everyone has been registered and rooms have been booked.

Action Items

- 5. Library Software System: Alexandria \$1,647.30, Surpass \$1,809.00, Follett \$2,447.00
Motion to purchase Alexandria by Paul McHardy, seconded by Bryan Cowley and passed unanimously by the board.
- 6. PTO Structure: Executive Committee-President, President Elect, Secretary, Treasurer and Middle School Rep. Meet once a month. Term of service would go from the last day of school to the last day of school the following year. President will be on the school board. Motion to approve by Clint Thomsen, seconded by Brian Cowley and passed unanimously by the board.
- 7. IT Service Providers - eRate provided bids from IT Providers. Motion to approve H-Wire by Paul McHardy, seconded by Clint Thomsen and passed unanimously by the board.
- 8. Middle School Fee Schedule: Marie and Mr. Nix will work together for next month's meeting to come up with the Fee Schedule keeping it around \$65.
- 9. Policies
 - a. Fee Waiver-Motion to pass the Fee Waiver Policy by Clint Thomsen, seconded by Paul McHardy and passed unanimously by the board.
 - b. Child Abuse/Neglect-Administration will come up with the reporting form. Motion to pass the Abuse/Neglect Policy without the form by Bryan Cowley, seconded by Paul McHardy and passed unanimously by the board.
 - c. Emergency Preparedness-Motion to pass the Emergency Preparedness Policy by Clint Thomsen, seconded by Bryan Cowley and passed unanimously by the board.
 - d. SEP/SEOP-Motion to pass the SEP/SEOP Policy by Bryan Cowley, seconded by Clint Thomsen and passed unanimously by the board.
 - e. Comprehensive Assessment System Plan-Motion to pass the Comprehensive Assessment System Plan policy by Paul McHardy, seconded by Bryan Cowley and passed unanimously by the board.
 - f. BYOD-Motion to approve the BYOD policy by Clint Thomsen, seconded by Paul McHardy and passed unanimously by the board.
 - g. Dual Enrollment-Motion to pass the Dual Enrollment Policy by Bryan Cowley, seconded by Clint Thomsen and passed unanimously by the board.
 - h. Facility Usage-Motion to pass the Facility Usage policy by Paul McHardy, seconded by Clint Thomsen and passed unanimously by the board.
 - i. Fundraising-Motion to table the Fundraising Policy by Paul McHardy, seconded by Bryan Cowley and passed unanimously by the board.
 - j. Records Management-Administration will come up with the GRAMA form. Motion to pass the Records Management Policy by Paul McHardy, seconded by Clint Thomsen and passed unanimously by the board.
- 10. Closed session to discuss the board candidates. Motion to go to close session by Clint Thomsen, seconded by Paul McHardy. Paul-yes, Brian-yes, Clint-yes, Brenda-yes.

Motion to open the meeting by Paul McHardy, seconded by Bryan Cowley and passed unanimously by the board.

Motion to table the open board position by Paul McHardy seconded by Clint Thomsen and passed unanimously by the board.

WORK SESSION

- 1) Facility update-Construction is coming along good. Several classrooms are sheet rocked. We need to keep reassuring people that the building will be done in time.
- 2) Information meetings-last meeting well attended. Next meeting May 18th Tooele City Library.

Adjourn at 10:00pm

Next Meeting June 8, 2017