

PERSONAL CONDUCT

CLASSROOM CONDUCT POLICY

Employees of Bonneville Academy shall treat students with respect and consideration. Each employee shall develop and implement classroom management policies that ensure respect for all students, employees, volunteers, parents, and Board members.

Employees are responsible for student discipline in their classrooms. Excessive student misbehavior shall be reported to the school administration along with documentation of the behavior.

All employees shall conduct themselves in a professional manner, whether in or out of their classrooms. Employees shall avoid behavior that gives the appearance of impropriety.

Approved:

CODE OF ETHICS POLICY

Bonneville Academy employees shall follow the guidelines outlined by the Division of Administrative Rules of the Utah State Board of Education (Rule R686-103 Professional Practices and Conduct for Utah Educators). These guidelines outline Authority and Purposes of an Educator, Action if an Educator Violates the Provisions of Professional Practice, Professionalism in Employment Practices, Competent Practices, Competent Practices Related to Students, and Moral and Ethical Conduct.

In addition to the guidelines outlined in R686-103, Bonneville Academy employees shall:

- Use no offensive, vulgar, or profane language, actions, or gestures.
- Be fair, kind, and generous in praise.
- Cooperate with colleagues, team teachers, parents, and administration for the general improvement of the school.

Action will be taken by the school administration in accordance with the DISCIPLINARY ACTION POLICY regarding any employee in violation of this code or R686-103.

Approved:

CONFIDENTIAL INFORMATION POLICY

Bonneville Academy requires all employees to treat as confidential any records or information pertaining to, but not limited to, the performance, behavior, background, preferences, and identification of students, parents, and other employees of the school. Employees may not use such information either directly or indirectly other than for school purposes. Violation of this policy may result in disciplinary action up to and including termination.