

GOVERNANCE COMMITTEE

General Purpose

The Governance Committee is commissioned by and responsible to the Board of Directors to assume the primary responsibility for matters pertaining to Board of Directors recruitment, orientation, training, and evaluation in accordance with the bylaws of the school, as well as with established policies and practices approved by the Board of Directors.

Appointments and Composition

1. Appointments of the chair and members of the Governance Committee shall be made annually by the Chair of the Board with the advice and consent of the Board.
2. The chair of this committee shall be a member of the Board of Directors.
3. Additional appointed members of this committee may or may not be members of the Board of Directors.
4. All appointments of committee members are subject to the conditions stated in the by-laws.

Responsibilities

1. Analyze the skills and experience needed on the Board.
2. Develop and annually review the procedures for recruitment to the Board.
3. Develop a slate of potential Directors for consideration to serve as members of the Board. Recruit these people to apply to serve as members of the Board in accordance with the appointment and election policies and procedures outlined in the by-laws.
4. Develop an orientation and training plan for new board members.
5. Develop and revise as needed a Board Handbook outlining the responsibilities of the Board and of board members, board policies, and other relevant information.
6. Assist the Board Chair in the planning of the annual board retreat.
7. Plan and coordinate additional board education, training, in-services, and retreats as needed in coordination with the Board Chair.
8. Annually conduct an evaluation of the full board and individual Directors in coordination with the Board Chair.
9. Plan and coordinate school membership meetings and elections in accordance with the school by-laws and in coordination with the Board Chair.
10. Oversee the school charter, by-laws, and policy and procedure manual in coordination with the Board Chair and Board Secretary.
11. In conjunction with the Board Secretary, keep informed on current legislative and legal compliance issues regarding charter schools and educate the full board on such.
12. Annually evaluate its work as a committee and the objectives it has committed itself to and report on same to the Board of Directors.
13. Report to the Board of Directors at regular meetings of the Board in a manner determined by the Board.

Approved: