

Minutes for Open Public Board Meeting  
Bonneville Academy  
October 8, 2019 7:00pm

Location: Bonneville Academy

Call to Order

In attendance: Clint Thomson, Cory Johnson, Brenda Spearman, Corrie Norman, Billie Maxwell, Justen Hansen, Julie Michaelis.

Pledge of Allegiance: Lead by Billie

Consent Calendar –

Meeting minutes: June 17, 2019, June 24, 2019, August 13, 2019, September 10, 2019

**Motion** to approve Consent Calendar: Cory. Second: Clint

Unanimous except for Brenda who abstained for lack of time to review the minutes.

AGENDA

1. Director Report

Ernie shared with us a 3 year report with Dibels.

Seen a lot of progress with science.

Parent Teacher conferences: well attended

STEM Fest was today

All the kids stood around a Tesla coil and enjoyed it.

Secondary suicide prevention grant for \$10k. Due last month.

Goal is to send a therapist to Oregon for ASSIST Training.

Title 1. \$43K. Something is going on with Utah Grants. They said don't worry about it. Waiting to hear from them and then Ernie will upload it.

Uploaded today: Enhancement of At Risk Students. Should get it relatively quickly.

Digital teaching and learning Grant. About \$20K. Due late spring. Starting on it now. Applied for it last year and didn't get it. Strategy is to copy and paste questions we scored maximum points on. Redo the rest.

2. SPED Report - Ernie

Requested Amy Trombetti Owner of Spedco. Went through all of our middle school files. We were commended for taking the proactive step for bringing in the state. There were six files that they found issues that we'll redo asap.

Also implemented student of the month.

Also implemented Employee of the Month. First month is Sarah Eliassen.

Brenda: disappointing that scores aren't higher. Especially language arts.

Billie: heard lots of discussion about how pleased everyone is with how Ernie is doing with the kids.

#### Action Items

##### 1. Appoint Director Search Committee Chair

A number of faculty and one parent responded.

Four considered being the chair. Five considered being co-chair.

All in favor of electing Laurel to be the Chair? Unanimous.

##### 2. Appoint Board members to Director Search Committee

Brenda could be there for the business side and Clint for academic side.

Brenda: yes and no. Planning a big convention and will be busy for the next three weeks.

Cory has lots of business experience.

It would also be nice to have Julie in the process for the new/fresh perspective.

**Motion** to nominate Clint and Julie: Billie. Second: Justen. Unanimous.

##### 3. Committee reports and possible action on committee recommendations

###### 1. Executive – Corrie Norman

Nothing today.

###### 2. Finance – Cory Johnson

#### Highlights

Target: net income: 212. Forecast 105. Right where we were anticipating.

Current operating margin 4.7.

Have a good cash balance.

We're new in to the school year so not much to say .

Why is equipment at 64%? Technology equipment. Won't see much more.

#### Update on USDA

Appraisal was rejected again. Going to a new appraiser with written notes of why it was rejected. Appraiser was resistant to making changes

Will take another 6-8 weeks.

This is the only thing. Everything else is ready.

Probably won't see it until January at earliest.

#### Stipulations they're giving us:

Enrollment needs to be above 610. We're below that now.

Need to have our debt service above 1.5. We're at 1.3.

We need to start putting money away every year against the loan.

We asked for 10 years. They're giving us 5 years.

From Brian: Items being discussed in Charter School World:  
Restricted funds is a big conversation. How do we account for them.  
Not so good talk about Quickbooks. Specifically, versions that don't have enterprise accounting.  
We use a better version of Quickbooks that does.

#### Note on Special Education

1. Clause on contractors that needs to be in agreement.

#### Document retention clause

2. Time and Efforts: a document that states a specific employee has worked for a specific amount of time.

Another change the state is talking about. Switch from FASB to GASB.

This means the auditors will report differently. It won't happen for a couple years.

#### 3. Governance – Brenda Spearman

##### 1. Fee policy

- a. **Motion** to approve Fee Policy: Clint. Second: Cory. Unanimous

##### 2. Alcohol & Drug-Free Workplace Policy: Billie. Second. Clint. Unanimous.

- a. **Motion** to approve Alcohol & Drug-Free Workplace Policy:

##### 2. School Land Trust Funds Policy

- a. **Motion** to approve School Land Trust Funds Policy B, wherein the director does not have voting privileges: Cory. Second: Billie. Unanimous.

#### 4. Trust Lands – Julie Michaelis

Julie would like to hold an election in the next couple weeks. Can we use the Flyer app?  
We'd send out an email through Aspire. Google forms would be better. Or Survey Monkey.  
Board member can't automatically be the chair any more, but Julie can still be voted in.  
It will be called a Charter Trust Land Council. Will be formed after the vote.

#### 5. Academic Excellence – Clint Thomsen

Meeting every third Wednesday. First meeting had one pressing issue: maturation.

Brenda: Department of Health decided they're only working with the District.

Tom Tripp will try to get them to change their mind.

We have other options. Chancy can do it but would rather not.

Discussion about whether or not we include sixth grade. It's not required. Discussion was favorable for including sixth grade, perhaps within the curriculum.

Ernie will reach out to Bonneville Family.

Brenda is another option.

Last year Billie found two doctors that didn't want to get paid. She gave them \$25 gift card.

The Department of Health charges ~\$500.

#### 6. PTO – Billie Maxwell

Billie could use more help from the board members.

Teacher appreciation: everything was donated.

Stress Read: 1 platinum, 1 gold, 5 silver, plus a \$200 donation.

Fun run: all food and gifts were donated.

Book fair: second highest grossing book fair. Just over \$6k. Able to donate \$100 to a teacher.

Able to donate to the library.

Fun run is next week: need volunteers.

Form is on Facebook and Flyer.

#### Discussion Items

- Suicide reporting to Board
  - Discussion about what information we can see so we can see if we're putting money in the right programs.
  - The board still wants information. Minimum amount necessary to help us make decisions.
  - Ernie will get with his team and revamp what is reported.

Question from Laurel: do we want to know about staffing? Turnover? Not really, unless there are issues.

Motion to adjourn: Billie. Second: Clint. Unanimous