

School Maintenance Policy

I. School Buildings Maintenance Policy

The purpose of the School Maintenance Policy is to achieve a clean, orderly, safe, cost effective, and instructionally supportive school campus that enhances education. Effective school maintenance protects capital investment, ensures the health and safety of our children, and supports educational performance.

Teachers

:

- recognize that building maintenance supports student learning
- educate students about how to treat the building appropriately
- treat the building with respect

Students:

- see the school building as their learning environment
- treat the building with respect

Parents and the Community:

- recognize that the school building is the training grounds for our future citizens
- respect decision-making regarding school building use and maintenance

II. Ensuring Safety

Maintenance efforts must, first and foremost, ensure safe building conditions; safety takes priority over cleanliness, orderliness, cost-effectiveness, and even instructional support. Building maintenance is concerned first and foremost with ensuring safe

conditions for building users-be they students, teachers, staff, parents, or guests. As important as cleanliness, orderliness, and instructional support may be to Bonneville Academy and school administrators, occupant safety must always be the top priority. While it may be difficult to define what, precisely, constitutes a "safe" environment, safe conditions are a major component of effective school maintenance policy. The role of school administrators is ensuring new or revised building safety issues are implemented. They are responsible to supervise the implementation of numerous environmental regulations governing school buildings and grounds and to verify compliance with a host of regulations and laws.

III. The Operations Manager is accountable for maintaining all school facilities and must:

- Will be responsible for establishing procedures for the effective reporting of facility maintenance needs
- Arrange annual building/site inspections
- Maintain buildings (internally and externally) so that they meet health and safety requirements
- Deal with urgent repairs
- Maintain all essential services
- Manage the school's maintenance requirements within an annually defined budget.

IV. Contract cleaning

- Bonneville Academy employs a Full-Time Maintenance/Janitor to oversee the cleaning and maintenance of the school
- Bonneville Academy may employ a contractor for the maintenance of the school yard during the months of April through the end of October.
- Bonneville Academy follows the USBE guidelines to employ contractors as needed to maintain a safe environment for students, teachers and families.