



## **Bonneville Academy Response to COVID-19**

### **Entry/Exit Procedures**

Carpools will be met at the curb by staff in PPE. Temperatures will be taken and series of screening questions will be asked. If screening is successful and student is masked they will be admitted and asked to use hand sanitizer as they enter. If screening is not successful, students will return home with carpool. Walkers will enter through the east doors (to protect confidentiality) and participate in the same screening. Each morning all staff will be asked to participate in screenings. Parents will be encouraged to assess students before leaving home.

### **Handwashing and Sanitizing**

Bonneville Academy will increase instruction and monitoring of student handwashing. Proper handwashing techniques include lathering hands with soap, scrubbing between fingers, washing the backside of each hand, scrubbing each wrist, washing underneath fingernails and rinsing with water. The process should take 20 seconds. We will provide frequent opportunities for students to wash hands, including before and after recess, lunch and other activities. Hand sanitizing, if soap and water are not readily available will be encouraged. Hand sanitizer that contains at least 60% alcohol will be used. Students are encouraged to carry personal hand sanitizer in backpacks and use it often. Students will also sanitize their hands every time they enter and exit the building and classroom and frequently throughout the day. Students will be instructed to cover all surfaces of their hands with sanitizer and rub them together until their hands feel dry. Bonneville Academy will have freestanding hand sanitizing stations positioned throughout the school in high traffic areas, including the main office, library, and cafeteria.

### **Respiratory Protocol**

Staff and students will be encouraged to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds. If this is not possible, coughing should be covered with the crook in your arm. Face shields may be combined with masks for anyone feeling they need additional protection. All IEP and 504 accommodations will remain in place and followed.

### **No Physical Contact**

Students and staff will be reminded to practice physical distancing when it comes to greetings — no handshakes, high fives or hugs. Air high fives, air elbow bumps or a simple wave can be used in place of physical contact. Students and staff are encouraged to avoid touching their eyes, nose and



mouth. Do not hesitate to stay home if you feel sick, and stay home, except to get medical care. Students and staff are asked to stay home from school if they have any of the following COVID-19 symptoms:

- Fever
- Sore throat
- Congestion or runny nose
- Gastrointestinal issues (children often present with a stomach ache)
- New loss of the sense of taste and smell
- Body aches
- Shortness of breath, or persistent cough
- Vomiting or diarrhea

Students should also stay home from school if they are experiencing other illness symptoms such as severe or long-lasting abdominal pain, rash with fever, strep throat, head lice before first treatment or any other illness that prevents a student from participating comfortably in school activities. Staff and parents of students are encouraged to notify school officials of any COVID-19 symptoms, positive tests for COVID-19, or exposure to someone with COVID-19 symptoms or a confirmed or suspected case. Staff and students who are sick or who have recently had close contact with a person with COVID-19 should stay home.

### **Accommodating High-Risk Students and Staff**

Employees will work with their immediate supervisor if there is a concern about risk. High-risk students also will be given the option to participate in online school. **Stay Home When Sick.** High-risk students participating in school are welcome to add a face shield to their mask, carry personal sanitizer, and use it often. The Board of Directors has approved a COVID-19 policy, which will be released soon. It deals with paid time off in the event that a staff member tests positive for COVID-19.

### **Illness Rooms**

The school will identify a room where symptomatic individuals can stay until they are able to go home. These rooms will be dedicated to use for students who feel ill once at school. Students or staff who are symptomatic should not come to school. If a student begins exhibiting symptoms after arriving at school, they will wait in the illness room with a facial mask and maintain physical distancing while arrangements are made for them to be picked up by a parent or emergency contact as soon as possible. Parents and guardians need to make sure their emergency contact list is up to date. The health department has instructed us to send all siblings of sick children home until it is determined safe for them to return. Healthy siblings will be held in an area apart from the child experiencing symptoms.



## **Monitor Symptoms**

Staff will be encouraged to safely and respectfully monitor any observable symptoms in students, such as fever, cough, or shortness of breath. Staff will observe all applicable privacy laws and regulations in doing so. Additionally, schools will continually remind students to self-check for symptoms. Students and staff exhibiting symptoms of COVID-19 will be sent home. They may return with a negative COVID-19 test and/or when 14 quarantined days. Students and staff testing positive may return after 14 days but must have been symptom free for three days. When a positive test comes back, the health department will be notified and they will be responsible for contact tracing. Any person contracting Covid-19 is expected to disclose this information to the school ASAP. It is crucial that this information be released quickly in order to limit potential exposure.

## **Cloth Face Mask Face**

As mandated by Utah Gov. Gary Herbert, students and employees will be required to wear masks during the school day. Accommodations will be made for staff and students who have respiratory issues. According to the CDC, the COVID-19 virus spreads mainly among people who are in close contact with one another, usually within about 6 feet, so the use of cloth face coverings and social distancing are important. Currently, the CDC does not recommend the use of face shields as a substitute for cloth face coverings. In some instances, face shields will be used in conjunction with masks as needed for high respiratory output courses: special education, physical education, music and an approved requested accommodation. Face shields may be combined with masks for anyone feeling they need additional protection. Facemasks can be any color with or without a pattern. Please ensure that there is not anything objectionable or frightening on them.

## **Visitors, Non-regular Staff and Volunteers**

Visitors and volunteers will be required to have a temperature check, complete a symptom checklist and wear a mask upon entry into a school building. Please call ahead if you plan to check your student out. We will have them waiting for you in the office. Non-essential visitors will not be admitted to the school.

## **Physical Distancing**

One of the best ways to curb the spread of COVID-19 is by doing your best to physically distance from one another. The rule of thumb is to maintain 6 feet of distance between yourself and anyone else. If that distance is maintained, the virus is less likely to be passed from one person to another. Bonneville Academy will actively strive to keep students social distanced.



## **Lunch**

Students will be distanced by half of the students eating in the lunchroom and half eating outside (during times of inclement weather students will eat in classrooms). These will rotate daily. The students will move through the serving line with six feet between students. Students will hand sanitize as they enter the serving line. Lunch will be provided for students learning online, much like they were in spring during the soft closure. Lunch numbers will be taken. There will no longer be access to a salad bar or an extras table at lunch. Students will be responsible for cleaning up their own messes to the best of their ability. No sharing or trading of food will be allowed.

## **Playgrounds and Recess Safety**

Physical distancing requirements will also be maintained during recess. If students are within 6 feet of one another, they will be required to wear a face covering as mandated by Utah Gov. Gary Herbert. The risk of infection is reduced significantly when out of doors, none-the-less, we will strive to maintain social distancing. Supervisors will be trained to provide structured recess activities that include physical distancing, as well as behavior management strategies. Grade levels/classes will be assigned specific areas of the playground.

## **Classroom Modifications**

Teachers will put forth efforts to distance students from one another. Our hybrid attendance schedule will significantly reduce the number of students in the classroom. Teachers will be encouraged to layout classrooms with students facing the same direction rather than facing one another and remove reading corners, etc. to optimize space. Nonessential furniture may be removed to increase distance between students. All keyboards should be sanitized at the end of each class.

## **Airflow**

Teachers will also be encouraged to increase airflow by using small fans in the classrooms. The school ventilation system will run continuously during school hours.

## **Training**

All staff will receive training on:

- protocols for reopening,
- containing outbreaks,
- monitoring staff and student symptoms
- Strategies to mitigate risk.
- Training will also be given for protocol for reclosing.



Students will receive training on:

- Keep hands to self-don't touch walls or other students
- Social distancing, Stay 6' apart, what that look like,
- Wash hands multiple times per day-Proper way to wash hands
- Proper way to wear masks,
- How to disinfect the classroom.
- To avoid/clean shared surfaces (doorknobs, desks, tables, and computers).
- Proper restroom, recess and lunch procedures.

### **Library**

Students will be given the opportunities to request a book each week. They will be delivered to the classroom. Lessons will be provided by the librarian and be included in regular lesson plans. Books that are returned will be quarantined for one week before they are available again to students.

### **Special Events, Assemblies and Large Gatherings**

Because of the need to stop the spread of COVID-19, large gatherings, such as the typical back-to-school nights, band and choir concerts, may be held differently. No assemblies that include the whole school will be held. Back-to- School Night will be held on Google Classroom and we encourage all parents or guardians to attend. Expectations, a class introduction and procedures will be presented. Please keep in mind that the PTO is looking for volunteers to serve on committees and to help in planning and preparation. We would appreciate any time you could donate. Please contact Natalie Allen at [PTO@bonnevilleacademy.org](mailto:PTO@bonnevilleacademy.org)

### **Clean & Disinfecting Cleaning Schedule**

Bonneville Academy will implement a multi-step cleaning protocol, to include daily disinfection of touchpoints. Each evening the entire school will be disinfected using electrostatic foggers. These will kill all germ on surfaces in 30 seconds. Drinking fountains will be disabled, please feel free to send water bottles with your student. In middle school, lockers will not be assigned to students. All needed items should be carried in backpacks. Classroom doors will be left open to reduce contact. In the event of concern for possible contamination, building will be electrostatically sprayed using a powerful hypochlorous acid that carries an EPA kill claim for COVID-19 and other viruses. Lunchroom monitors, custodians and nutrition staff between each lunch group will disinfect lunchroom tables. Playground equipment will be disinfected each day. Bathrooms will be cleaned while class is in session. Only one student from a class will be released to go to the bathroom at a time. When they arrive, if another student is occupying the restroom they will wait on the marked, social distanced spots until vacant.



## **Shared Objects**

Students will have assigned classroom seating and will sanitize their own space upon arrival with alcohol-based cleaner and a paper towel. Students will clean all shared hard surfaces such as desks, computers or other equipment when entering and exiting the classroom. Elementary students will be given a disinfecting wipe to clean all shared supplies in STEM, music and art.

## **Online Learning**

Online learning will deliver THE SAME Lesson as in class learning. Students are expected to complete their coursework as they would if they were in the building. Teachers are expected to give clear expectations and directions. Teachers will have office hours to help individual students. The same platform will be used as the hub for all online learning. Bonneville Academy has chosen Google Classroom to be the hub. Students participating online will have the same academic rigor as those in class. They will have the same assignments, activities and assessments as those in the building. Parents are encouraged to have a Google Classroom login and follow students.

## **Stress**

We are aware that COVID-19 has been stressful for families, students and staff. Students will have access to the school social worker and can make appointments during school hours. Parents and staff can access free counseling at 385.386.2289 or [utahstrong@utah.gov](mailto:utahstrong@utah.gov) from 7 AM to 7 PM. This year there will be an Employee Assistance Program for all staff. No cost counseling can also be obtained through this program. Details will be given to staff the first week they return.