

Adopted: Dec. 10, 2019

## **Enrollment**

### **Policy:**

Any student living in the state of Utah is eligible to apply for admission to Bonneville Academy. The academy will not discriminate against any individual on the basis of race, national origin, gender, religion, socioeconomic status, residency or other affiliation and will be in compliance with IDEA and ADA legislation. Once a student is enrolled at Bonneville Academy, they need not apply for the lottery each year. If a student leaves the academy and later desires to return, they will not receive preferential enrollment unless there are extenuating circumstances and preferential status is approved by the Board of Directors in accordance with established board policy.

If there are more applicants than space allotted by the charter, then the academy will implement a lottery to fill the spaces. The lottery will follow all applicable state laws as outlined in UCA 53A-1a-506. Before the lottery is performed any student receiving priority enrollment will be placed in the appropriate grade. Priority enrollment is given to children or grandchildren of founders, faculty and staff, and siblings of currently enrolled students. Priority enrollment will not exceed 15% of the academy's population.

Families wishing to have students attend the academy will be directed to either the website where they can complete an online application, or they can pick up and return a hard copy application. Regardless of the form all applications will need to be submitted no later than the deadline noted to be considered for enrollment for the following academic year. Any applications received after the deadline will be put at the bottom of the waiting list once a lottery has been held.

Families of student(s) admitted via the lottery will be notified by email, mail or phone that their child has been admitted to the academy and will have (2) two weeks to sign and return the intent to enroll form. The intent to enroll form can be submitted via online through a secure server or hard copy to the school's office but must be received by the two-week deadline. If this form is not returned, the student will be removed from the school's roster and another student will be offered the space.

Students that are admitted to the school from the waiting list will be notified by email, mail, or phone and will have (3) three business days to sign and return the intent to enroll form. The intent to enroll form can be submitted via online through a secure server or hard copy to the school's office but must be received by the three-day deadline. If this form is not returned, the student will be moved to the bottom of the waitlist and another student will be offered the space.

### **Annual Lottery Procedure:**

Currently enrolled students will continue through subsequent grades without reapplying, unless administration is notified otherwise.

The open enrollment period will begin on January 1<sup>st</sup> and will remain open until the last day of January.

Siblings of current students must complete an application for enrollment and will receive priority placement.

If there are additional spaces available and more students applying than available spaces, a lottery will be held. The lottery will be held within five (5) business days from the close of the application period. Notifications for students admitted and on the waiting list, will be sent to parents no later than five (5) business days from the day of the lottery.

The lottery will begin with eighth grade and move down through the grades finishing with kindergarten. Students will be randomly chosen and numbered. Siblings of students admitted first will be admitted due to sibling preference. The number of open spots in subsequent grades may decrease as siblings are admitted through this process. The same process will occur for each grade until all available spots are filled. Any students not admitted through this process will be put on a waiting list and be given a number. Siblings of enrolled students that are not enrolled at the time of the lottery will be put at the top of the waiting list. This waiting list will remain for the duration of the academic year.