MINUTES:

1. Call to order
   Call to order at 8:03pm
   Present: Corrie Norman, Julie Michaelis, Cory Johnson, Brita Hall, Donna Jenkins, Brenda Spearman, Juliette Herrera

2. Public Comment
   No comment

3. Closed session to discuss the character, professional competence, or physical or mental health of an individual.
   Julie motioned to go into closed session; Brita seconded the motion.
   Corrie – yes, Julie – Yes, Cory – Yes, Brita – Yes, Donna – Yes
   Motion passes

   Julie motions to return to open session; Donna seconded the motion.
   Corrie – yes, Julie – Yes, Cory – Yes, Brita – Yes, Donna – Yes
   Motion passes

4. Discussion Items
   a. Board HR Committee
      Julie will chair the committee and Donna will be on the committee
   b. Director Search Committee Chair
      Brita will chair the committee and will add committee members who are staff and parents.

5. Action Items
   a. Actions items from closed session
      Cory motioned to approve Brita to be a liaison for the board pertaining to too Brenda and discussion from closed session; Donna seconded the motion.
      Corrie – yes, Julie – Yes, Cory – Yes, Brita – Yes, Donna – Yes
      Motion passes

   b. Appoint Board Secretary
      Cory Johnson will temporarily assume the role and responsibilities of board secretary.
   c. Approval of Administration Job Descriptions
      Admin staff will look at and give feedback on the proposed job descriptions. They will be for an interim period from now until the end of the school year. The board discussed some changes to the job descriptions but will finalize off line and present to the admin team.
Tabled the approval of the job descriptions and will not require formal board approval to implement.

The board discussed the state statute and health department recommendations for online learning due to COVID. An emergency meeting will be called for January 20th at 1:00pm to take action on online learning.

6. Adjourn
   Cory motioned to adjourn; Julie seconded the motion.
   Corrie – yes, Julie – Yes, Cory – Yes, Brita – Yes, Donna – Yes
   Motion passes

Next Meeting: February 8, 2021